




STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF CURRICULUM AND INSTRUCTIONAL DESIGN

July 1, 2022

TO: Complex Area Superintendents
Principals (High and Middle)
Career and Technical Education District Resource Teachers
Career and Technical Education Coordinators

FROM: Teri Ushijima, Ed.D. 
Interim Assistant Superintendent

SUBJECT: **2022 Hawaii Construction Career Days Information**

The Hawaii State Department of Education (Department), Federal Highway Administration – Hawaii Division, and industry stakeholders are sponsoring the *2022 Hawaii Construction Career Days (CCD)* event at Aloha Stadium on the following days:

- Middle Schools: Thursday, September 29, 2022, from 8:30 a.m. to 1:00 p.m.
- High Schools: Friday, September 30, 2022, from 8:30 a.m. to 1:00 p.m.

Through this event, students will learn about a wide range of careers in construction, trades, engineering, architecture, and STEM construction-related professions. Participants will rotate through event areas involving heavy equipment and educational/industry exhibits involving hands-on activities, as well as have opportunities to engage with professionals in the field.

Event Registration:

- Schools must consolidate all teacher requests and **submit one registration form by Friday, September 9, 2022** via this link: bit.ly/CCDHawaii2022.
- Schools that service both high and middle school students must submit separate registration forms for high school and middle school participants.
- As space is limited, registration will be accepted on a first-come-first-served basis. Upon receipt of the completed school registration form, a confirmation email will be sent to the contact person specified on the registration form.
- CCD will reimburse participating schools up to \$750 to pay for buses. Schools must submit documentation of bus payment to Melanie Martin via email at Melanie.Martin@hawaii.gov. A reimbursement check will be mailed to the school.
- A bento box lunch will also be provided for all participants, including teachers and chaperones accounted for on the attached certification document.

Participant Requirements and Information:

- Funding for substitute costs will not be provided.
- Schools must obtain and complete any required Department field trip permission forms for student participation (e.g., Form SA-1 *Parent/Legal Guardian Authorization for Student Participation and Travel*, Form 437a *Request/Approval for Intra-State Student Travel*, etc.).
- CCD event organizers and Aloha Stadium require each student, adult chaperone, and teacher to complete the attached *Assumption of Risk and Release* form. Completed forms must be submitted on the day of the event. Teachers will be required to sign a document certifying that all participants have submitted a completed *Assumption of Risk and Release Agreement*.
- All participants must observe the guidelines outlined in the attached *Safety Rules & Dress Code*, including wearing the personal protective equipment that will be issued to them at the event.
- Individuals who do not complete the *Assumption of Risk and Release Agreement* and/or who do not observe the dress code will not be allowed to participate. Schools will be responsible for supervising any students who are not allowed to participate on the day of the event.
- Upon arrival, students and chaperones will be issued a CCD event bag containing personal protective equipment (i.e., a hard hat, safety goggles, and ear plugs).
- Masks will be required, and participants must observe all COVID-related requirements in place for this event.
- At the end of the event, participants must complete the attached evaluation form.

If schools would like an industry professional to speak with students about the event, please contact Melanie Martin via email at Melanie.Martin@hawaii.gov. CCD information is available at <http://www.hawaiiccd.com>.

Should you have any questions, please contact Troy Sueoka, Educational Specialist for Career and Technical Education, at 808-305-9705 or via email at troy.sueoka@k12.hi.us.

TU:ts

Attachments

c: Superintendent
Deputy Superintendent
Assistant Superintendents